

Proceeding of the meeting for financial bid opening and evaluation held at 10:30 AM on 05-Apr-2023 for Tender
Ref. No.: BVM/2022-23/Proc/02 Dated 20-Feb-2023

Agenda	Financial Bid Opening and Evaluation
Time and Date	10:30 AM on 05-Apr-2023
Venue	Bihar Vikas Mission Office, Rajvanshi Nagar, Patna
Tender Reference	NIT Ref. No.: BVM/2022-23/Proc/02 dated 20-Feb-2023 SELECTION OF AN AGENCY FOR PROVIDING HOUSEKEEPING SERVICES (CLEANING OF OFFICE PREMISES) FOR BVM OFFICES LOCATED IN PATNA
Attendance	As enclosed.

- RFP for "Selection of an agency for providing housekeeping services (cleaning of office Premises) for BVM offices located in Patna" was published vide NIT Ref. No.: BVM/2022-23/Proc/02 dated 20-Feb-2023.
- A total of 20 bids were received in response to the tender.
- As per schedule, **Bid Opening meeting was held at 12:30 PM on 16-03-2023** at Bihar Vikas Mission Office, Rajvanshi Nagar, Patna under chairmanship of Chief General Manager, Bihar Vikas Mission.
- First the technical bids were opened in presence of the members of Tender Evaluation Committee and representative of the bidders. Evaluation of the technical bids was carried out subsequently.
- **Bids submitted by the 10 bidders were found qualified in the Technical Evaluation.** The bidders qualified in the technical evaluation are - (i) First Idea Digital Applications (P) Ltd, (ii) R.R. Enterprises, (iii) Preeminece Security Services Pvt. Ltd, (iv) Panash Infotech Pvt. Ltd., (v) Jay services, (vi) Magadh Samrajya, (vii) Maa Vandevi Security & Infrastructure Pvt. Ltd., (viii) Lord Krishna Security and Services Pvt. Ltd., (ix) Commando Industriel Security Force and (x) Roushan Enterprises.
- **Bids submitted by the 10 bidders were found not qualified in the Technical Evaluation.** The bidders who did not qualify in the technical evaluation are - (i) Duti Security Pvt. Ltd., Patna, (ii) ESEPL Group, (iii) Sumitra Smarak Seva Sansthan, (iv) S.S. Enterprises, (v) Swacha Bharat, (vi) Rameshvaram Engitech Pvt. Ltd, (vii) Expert Service Consultancy, (viii) Ex-Bureau, (ix) Rottweiler Security & facility Services Private Limited and (x) Bright Bond Security Services Pvt. Ltd.
- Proceeding of the bid opening meeting and technical evaluation was published on BVM website vide Letter No. BVM/ Proc(Housekeeping Services Tender)-02/2023-184 dated 28-03-2023. The proceeding was also shared with all bidders through email as well.
- Opening of Financial Bids was scheduled at 10:30 AM on 05-04-2023 vide BVM letter no. 187 dated 31-03-2023. The schedule was communicated to qualified bidders through email.
- Financial Bid opening meeting was held as per schedule at 10:30 AM on 05-04-2023 under the chairmanship of Chief General Manager, Bihar Vikas Mission. The Financial bids were opened in presence of the members of Tender Evaluation Committee and representative of the bidders.
- Ex-Bureau Security vide their e-mail dated 31-03-2023 has requested to re-evaluate the technical bid documents submitted by them stating that they are providing services to BVM from last 5 years and have also attached running work order of planetarium. Upon request of the agency, the documents submitted agency Ex-Bureau were re-looked and it was found that they have not submitted any documents in support of housekeeping services being provided to BVM. Also, the work order for planetarium (Bihar Remote Sensing Application Centre) was not supported with letter of satisfactory performance / work order. Therefore the technical bid submitted by Ex-Bureau was not considered for further evaluation.
- Financial bids submitted by six of the bidders were rejected as bids were not submitted in requisite format. The bidders whose bids were rejected are: (i) First Idea Digital Applications (P) Ltd., (ii) Preeminece Security Services Pvt. Ltd., (iii) Panash Infotech Pvt. Ltd., (iv) Jay services, (v) Maa Vandevi Security & Infrastructure Pvt. Ltd. and (vi) Commando Industriel Security Force.

K. S.
10/4/23

Satish K.
10/4/23

20/4/23

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- Financial bids submitted by other four bidders have quoted unreasonable rates for agency charges in their financial bid, which is as follows:

Agency Name	Agency Charges per Manpower per Month
R.R. Enterprises	0.001
Magadh Samrajya	1.01
Lord Krishna Security and Services Pvt. Ltd.	1.001
Roushan Enterprises	0.01

Detailed comparative chart of the quotes submitted in financial bids is enclosed with this proceeding.

- Under section 6(5) of the tender, it was mentioned that - "The bidders shall submit their financial bid keeping in mind the above mentioned parameters. The agency may be asked to justify rates submitted by them in financial bid and it may further be enquired whether the agency is actually able to pay minimum wages and meet all expenses at rates quoted by them in financial bid proposal. **Unreasonable estimates like Rs 1.00 for cleaning material or administrative costs shall not be accepted and will lead to disqualification of the agency.**"
- It has come to the notice of Tender Evaluation Committee that a circular regarding service charge for outsourced manpower has been issued by Finance Department, Govt. of Bihar vide Memo No.: 2988 dated 23-03-2023. Under Para 4(i) of the circular, services charges rates for outsources manpower has been fixed as minimum 3.85% and maximum 7% (including transaction charges).
- In light of the above, it was unanimously recommended by Tender Evaluation Committee to cancel current tender and fresh tender may be issued incorporating the guidelines decided by the Finance Department, Govt. of Bihar vide its above referred resolution.

The meeting concluded with a note of thanks to all participants.

K.R. Shivam
10/4/23
(Kumar Shivam)
IT Manager
Member

Satish Kumar
10/4/23
(Satish Kumar)
IT Manager
Member

Dharam Kumar
10/4/23
(Dharam Kumar)
Finance Manager
Member

Ajay Kumar Singh
10/04/23
(Ajay Kumar Singh)
Internal Audit Manager
Member

Anant Bibhore
10/4/23
(Anant Bibhore)
Management Assoc.
Member

Anand Prakash
10/04/2023
(Anand Prakash)
Section Officer - HR
(Rec.), Procurement
and Legal
Member

Shashi Shekhar Singh
10/04/23
(Shashi Shekhar Singh)
GM - Finance &
Accounts

Rajeev Ranjan Sinha
10/4/23
(Rajeev Ranjan Sinha)
GM - HR (Rec.),
Procurement & Legal
GM - HR
(Management) & IT
Member

Dhananjay Mishra
10/4/23
(Dhananjay Mishra)
Internal Financial
Advisor,
Cabinet Secretariat
Department
Member

Mithilesh Mishra
10/4/2023
(Mithilesh Mishra)
Chief General
Manager
Chairperson

Memo No.: BVM/Proc(Housekeeping Services Tender)-02/2023 - 226 / Patna,
Copy to: All Members of Tender Evaluation Committee - For your information please.

Date: 10.04.2023
Mithilesh Mishra
10/4/2023

(Mithilesh Mishra)
Chief General Manager