

Proceeding of the pre-bid meeting held at 10:30 AM on 01-Mar-2023 for Tender Ref. No.: BVM/2022-23/Proc/04
Dated 20-Feb-2023

Agenda	Pre-Bid Meeting with prospective bidders
Time and Date	10:30 AM on 01-Mar-2023
Venue	Bihar Vikas Mission Office, Rajvanshi Nagar, Patna
Tender Reference	NIT Ref. No.: BVM/2022-23/Proc/04 dated 20-Feb-2023 SELECTION OF AN AGENCY FOR HIRING OF VEHICLES IN BIHAR VIKAS MISSION, PATNA
Attendance	As enclosed.

- RFP for "Selection of an agency for hiring of vehicles in Bihar Vikas Mission, Patna" was published vide NIT Ref. No.: BVM/2022-23/Proc/04 dated 20-Feb-2023.
- As per schedule, pre-bid meeting was held at 10:30 AM on 01-Mar-2023 at Bihar Vikas Mission Office, Rajvanshi Nagar, Patna under Chairmanship of Chief General Manager, Bihar Vikas Mission.
- Representatives of three agencies – (i) Birla Travels, (ii) Mahavir Tour and travels and (iii) Suman Travels participated in the pre-bid meeting.
- The representative of Birla Travels submitted their query in the pre-bid meeting. No query had been received over email.
- Tender Evaluation committee has reviewed the queries and response to the queries in enclosed with the proceeding. **Accordingly Financial Bid format has been revised and is enclosed with the proceeding. Bidders are requested to submit Financial Bid in revised format only.**

The meeting concluded with a note of thanks to all participants.

Kumar Shivam
01/03/23

(Kumar Shivam)
IT Manager
Member

Satish Kumar
11/3/23

(Satish Kumar)
IT Manager
Member

Thakur
01/03/2023

(Dharam Kumar)
Finance Manager
Member

Ajay Singh
01/03/23

(Ajay Kumar Singh)
Internal Audit Manager
Member

Anant Bibhore
11/3/23

(Anant Bibhore)
Management
Associate
Member

Anand Prakash
01/03/2023

(Anand Prakash)
Section Officer - HR
(Rec.), Procurement
and Legal
Member

Shashi Shekhar Singh
01/03/23

(Shashi Shekhar Singh)
GM – Finance &
Accounts

Rajeev Ranjan Sinha
11/3

(Rajeev Ranjan Sinha)
GM – HR (Rec.),
Procurement & Legal
GM – HR
(Management) & IT
Member

Dhananjay Mishra
11/3/23

(Dhananjay Mishra)
Internal Financial
Advisor,
Cabinet Secretariat
Department
Member

Mithilesh Mishra
01.3.2023

(Mithilesh Mishra)
Chief General
Manager
Chairperson

Memo No.: BVM/Proc(Vehicle Tender)-16/2022 - 118 / Patna,

Copy to: All Members of Tender Evaluation Committee – For your information please.

Date: 03.03.2023

Mithilesh Mishra
01.03.2023

(Mithilesh Mishra)
Chief General Manager

Response to Pre-bid queries received for RFP Ref. No. BVM/2022-23/Proc/04
SELECTION OF AN AGENCY FOR HIRING OF VEHICLES IN BIHAR VIKAS MISSION, PATNA

Sl. No.	Name of Agency	Relevant Section of RFP	Pre-Bid Query	BVM Response
1	Birla Travels	Financial Bid	1. Rate has been sought for Innova vehicle which is less than 3 years old. However, Innova production has been stopped by company around 3 years back. It is therefore requested to replace Innova with Innova Crysta.	1. Innova wherever mentioned in the bid document shall be considered replaced with Innova Crysta / Hycross.
			2. Monthly rate has been sought for Scorpio AC. If Scorpio AC is replaced with "Scorpio AC or similar vehicle" then the agency shall have more options for supplying vehicles.	2. To provide more options to the agency for supply of vehicles, more types of vehicles have been indentified and added in the financial bid format. Revised Financial Bid Format incorporating above changes is enclosed with the response.

Annexure – I
Revised Format for Submission of Financial Bid Proposal
(To be submitted on Letterhead of the bidder)

Name of the Firm / Agency:			
Address of the Agency:			
Contact No.		PAN No.	
Email id:		GST No.	

Financial Bid Proposal (RFP Ref. No.: BVM/2022-23/Proc/04 dated 20-Feb-2023) for
“Selection of an agency for Hiring of Vehicles in Bihar Vikas Mission, Patna”.

Financial Bid Proposal Format - A			
Monthly Rate (Including Expenses for Fuel and Driver)			
Sl. No.	Type of Vehicle	Rate for 1500 Kms per month (Without GST)	Rate Per Km (For Additional Kms exceeding 1500 Kms) (Without GST)
1	Innova Crysta / Hycross, Tata Safari (AC vehicle)	Rs. (In Figures) Rs. (In Words)	Rs. (In Figures) Rs. (In Words)
2	Scorpio, XUV 500 / 700, Maruti XL6, Honda City 5 th Gen (AC vehicle)	Rs. (In Figures) Rs. (In Words)	Rs. (In Figures) Rs. (In Words)
3	Tigor, Dzire, Amaze (AC Vehicle)	Rs. (In Figures) Rs. (In Words)	Rs. (In Figures) Rs. (In Words)

Financial Bid Proposal Format - B		
Daily Rental Hiring Rate (Including Expenses for Fuel and Driver)		
Sl. No.	Type of Vehicle	Basic Rate Per Km (Excluding GST) Minimum Chargeable KM per day = 200 KM (Including Fuel and Driving Expenses)
1	Innova Crysta / Hycross, Tata Safari (AC vehicle)	Rs. (In Figures) Rs. (In Words)
2	Scorpio, XUV 500 / 700, Maruti XL6, Honda City 5 th Gen (AC vehicle)	Rs. (In Figures) Rs. (In Words)
3	Tigor, Dzire, Amaze (AC Vehicle)	Rs. (In Figures) Rs. (In Words)

Sign and Seal of Bidder

The section contains several handwritten signatures in black and blue ink. There are also some blue ink markings that appear to be initials or small stamps. The signatures are written in a cursive style.