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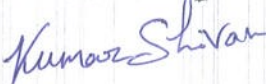
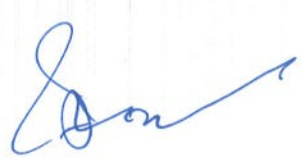
NIT Ref. No. BVM/2023-24/Proc/01 dated 05-10-2023

Selection of an Agency for providing Security Services (Security Guards and Caretakers) for BVM offices located in Patna

Proceeding of the bid-meeting held at 12:00 Noon on 13-10-2023

Agenda	Pre-bid meeting with prospective bidders
Time and Date	12:00 Noon on 13-Oct-2023
Venue	Bihar Vikas Mission Office, Rajvanshi Nagar, Patna
Attendance	As per attendance sheet.

- RFP for "Selection of an Agency for providing Security Services (Security Guards and Caretaker) for BVM offices located in Patna", was published vide NIT Ref. No. BVM/2023-24/Proc/01 dated 05-10-2023.
- As per schedule, pre-bid meeting was held at 12:00 Noon on 13-10-2023 at Bihar Vikas Mission Office, Rajvanshi Nagar, Patna under chairmanship of General Manager – HR (Recruitment), Procurement and Legal, Bihar Vikas Mission.
- Representatives of five agencies – (i) Brightbond Security Services Pvt. Ltd., (ii) Ex-Bureau, (iii) Pran Security Services Pvt. Ltd. (iv) Commando Industril Security Force and (v) Sonu Kumar enterprises (S.K.E.) participated in the meeting.
- The representatives of Ex-Bureau and Sonu Kumar Enterprises submitted their query in the pre-bid meeting. SDS Pvt. Ltd., Patna and Commando Industril Security Force had submitted their queries over email.
- Tender Evaluation Committee reviewed the queries received from prospective bidders. Response to the queries is enclosed with the proceeding. **Accordingly Format for submission of Financial Bid has been revised in light of Bihar Government Notification No.-5/M.W.-40-16/2021 L&R-5362 dated 27-09-2023 and revised format is enclosed with the proceeding. Bidders are requested to submit financial bid proposal in revised format only.**
- The meeting concluded with note of thanks to all participants.

 (Kumar Shivam) IT Helpdesk Officer Member	 (Satish Kumar) IT Manager Member	 (Dharam Kumar) Finance manager Member	 (Ajay Kumar Singh) Internal Audit Manager Member	 (Anant Bibhore) Management Associate Member
 (Anand Kishore Jha) Section Officer – HR (Rec.), Procurement & Legal Member	 (Shashi Shekhar Singh) GM – Finance & Accounts Member	 (Dhananjay Mishra) Internal Financial Advisor, Cabinet Secretariat Department Member	 (Rajeev Ranjan Sinha) GM – HR (Rec), Procurement & Legal GM – HR (Management) & Legal Chairperson	

Memo No. BVM/Proc(Security Guard tender)-03/2023-453, Patna

Date: 18.10.2023

Copy to: All Members of the Tender Evaluation Committee – For your information please.


(Rajeev Ranjan Sinha)
GM – HR (Rec), Procurement & Legal

Response to pre-bid Queries received for NIT Ref. No. BVM/2023-24/Proc/01 Dated 05-10-2023

Selection of an Agency for Providing Security Services (Security Guards & caretakers) for BVM Offices Located in Patna

Sl. No.	Name of Agency	Relevant Section of Tender Document	Pre-Bid Query	BVM Response
1	SDS Pvt. Ltd., Patna	Minimum wages	Minimum wages is not appropriate as per minimum wages, Bihar applicable from Oct-2023.	Minimum wages mentioned in the tender are based on rates prevailing at the time of preparation & publication of tender document. It has been clearly mentioned under clause 4.1 (1) of the agreement that - "It shall be mandatory for the agency to pay their employees minimum wages for semi-skilled workers at rate of Rs 403/- per day as notified by Bihar Government in their notification No. 5/M.W.-40-16/2021 L&R-1687 dated 31-03-2023. It shall be mandatory for the agency to revise minimum wages being paid to their workers in light of any revision in such provisions." The minimum rate of wages for Private Security Agency for semi-skilled workers has been revised to Rs 411/- per day by Bihar Government vide Notification No.-5/M.W.-40-16/2021 L&R-5362 dated 27-09-2023. Therefore as per the provisions of the tender document, currently prevailing minimum wages published vide Notification No. 5362 dated 27-09-2023 shall be applicable. Accordingly, Annexure-I (Format for submission of Financial Bid proposal) has been updated and is enclosed with this response.
2	Commando Industriel Security Force, hazaribagh	Page No. 8 (S. No. 4.1 (1) Payment of Minimum wages and other Statutory Obligation e.g., EPFO, ESIC etc. Point No. 1)	As the rate has been revised as on 27/09/2023 through Notification No. 5360, 5361. It is kindly requested to do the required amendment in Annexure 1.	Refer response above at Sl. No. 1.
3	Ex-bureau, Patna	Eligibility Criteria (page No. 9) h - latest GST return	Requirement of latest GST return should be asked i.e. Sept'23.	Bidders are required to submit latest GST return. Document required against eligibility criteria 5(h) - Latest GST return shall be "Self-attested copy of GST return filed in Mar'23 or FY23-24 (For the month of Jun'23 / Sep'23)".



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Response to pre-bid Queries received for NIT Ref. No. BVM/2023-24/Proc/01 Dated 05-10-2023	
Selection of an Agency for Providing Security Services (Security Guards & caretakers) for BVM Offices Located in Patna	

Sl. No.	Name of Agency	Relevant Section of Tender Document	Pre-Bid Query	BVM Response
4	Ex-bureau, Patna	Minimum wages	Minimum wages w.e.f. 1st Oct'23 should be quoted as tender is floated after 05-10-23.	Refer response above at Sl. No. 1.
5	Sonu Kumar Enterprises	EMD Exemption	Agency is having MSME certificate, whether EMD is applicable or not.	No Change. Please refer clause 9(a) of the tender document - "As per rule 131 O of Bihar Finance Rule 2005, Bidders who are registered with the Central Purchase Organisation / State Purchase Organisation, National Small Industries Corporation (NSIC) or the concerned department may seek exemption from EMD amount subject to submission of relevant documentation."

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Annexure – I

Revised Format for Submission of Financial Bid Proposal
(To be submitted on Letterhead of the tender)

Name of the Firm / Agency:			
Registered Address:			
Local Address, if any:			
Contact No.:		PAN No.:	
Email Id:		GST No.:	

Financial Bid Proposal (RFP Ref. No.: BVM/2023-24/Proc/01 dated 05-Oct-2023) for "Selection of an agency for providing security services (security guards and caretakers) for BVM offices located in Patna".

Dear Sir,

We, the undersigned, offer to provide above services in accordance with your RFP. Our Financial proposal is given below:

Rate for providing Security Services (Security Guard and Caretaker)

Sl. No.	Particulars	Type of Manpower	
		Security Guard	Caretaker
1	Skill Category of Manpower	Semi-skilled	Semi-skilled
2	Minimum Wages (per day) (As notified by Labour Resources Department, Govt. of Bihar)	411	411
3	Monthly Wages for 30 Days	12,330	12,330
4	EPF (@13%)		
5	ESI (@3.25%)		
6	Agency Service Charges as %age of total of Monthly Wage + EPF+ ESIC (Minimum Service Charge 3.85%, Maximum Service Charge 7.00%)	In % (of Monthly wages for 30 days + EPF + ESIC)	
		In Rs.	
7	Grand Total Rate (Per Manpower Per Month) (3+4+5+6)		
8	No. of Manpower	6	8
9	Total Amount (per month) (7*8)		
10	GST on Total Amount for Manpower (GST Rate *9)		
Grand Total Amount Per Month (In Figures) (9+10)			
Grand Total Amount Per Month (In Words)			

Our financial proposal shall be binding upon us subject to any modifications resulting from contract negotiations, up to the expiration of the validity period of the proposal.

Sign of Authorise Signatory of Bidder
Seal of the Bidder

Handwritten signature