

# BIHAR VIKAS MISSION

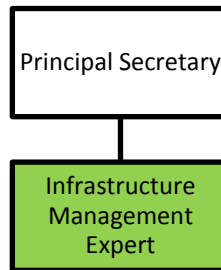
## Job Description



### 1. General Information

Position Title:	Infrastructure Management Expert
Reports to:	Principal Secretary – Co-operative Department
Department:	Bihar Vikas Mission
Job Code:	

### 2. Organization Chart



### 3. Key Accountabilities

#### Strategizing and Expert Advisory

- Provide strategic support to the Department to formulate plan to introduce demand driven and felt need based technological interventions in the State in post-harvest storage and inventory to enhance the performance of the co-operatives
- Assist the Department in adopting suitable technological measures in areas of post-harvest handling, preservation, processing, storage, transport, distribution and marketing etc.
- Provide guidance and support to the Department in selecting a general area for warehouse location using the location analysis technique
- Provide strategic technical inputs to the Department in matters related to identification of storage and layout, design criteria, handling technology, material handling, storage plan etc. to increase the degree of attainable handling efficiency
- Provide suggestions in matters of location, functional and operational characteristics of the warehouses based on factors such as cost, availability of services, cost of procurement and other relevant factors
- Carry out extensive research and development to identify suitable technological interventions for high yield products of Bihar such as rice, wheat, onion, potato, jute, *makhana*, tea etc.
- Liaise actively with allied Departments in the State such as Animal and Fisheries, Rural Development, Agriculture and others to bring about technical advancements in the sector
- Establish networks and liaisons with national and international organizations, such as ADB, FICCI, IPCA, NABRD, Food and Agriculture Organization, ICAR, IARI (Pusa), Defence Research and Development Organization (DRDO), Defence Agricultural Research Laboratories (DARLs) Central Bank of India for as Knowledge Partners, Technology Partners and potential funding agencies

# BIHAR VIKAS MISSION

## Job Description



### Continuous Improvement

- Identify opportunities for continuous improvement of systems, processes and practices taking into account international and national best practices, in order to facilitate cost optimization and productivity improvement

### Policies, Systems, Processes & Procedures

- Recommend improvements to functional procedures and follow all relevant departmental policies, processes, standard operating procedures and instructions so that work is carried out in a controlled and consistent manner

### Related Assignments

- Perform other related duties or assignments as and when required

## 4. Qualifications and Experience

### Essential

- PG Diploma (2 years full time) or Master's degree or higher (full time) in Agricultural Sciences / Food Technology / Agro Processing / Logistics / Management / Business Administration / Supply Chain
- Minimum 10 years of post-qualification experience in agriculture sector and / or cooperative sector

### Preferred

- Less than 70 years of age as on 1st January 2019
- Experience in identifying and implementing technological measures and enhancements in areas of post-harvest handling and / or storage and / or distribution and marketing
- Proven track record of working with state / central government organizations / bilateral / multilateral organizations (such as UNDP, WHO, NABARD, IFFCO, KRIBHCO, FCI, SFC, NDDDB etc.) on programs of similar nature and size
- Certificates / Courses in relevant areas will add weight to the candidature
- Honors / Awards / recognized publications in relevant area will be an added advantage

## 5. Knowledge and Other Skills

- Excellent knowledge of customs & central excise and logistics procedures, MIS & system safety
- Strong understanding of procurement, in-bound and outbound logistics, storage, inventory control, transportation and product delivery
- Awareness about relevant national organisations and institutes such as IFFCO, KRIBHCO, NDDDB, BIRD-Lucknow, NABARD, NIAM, MANAGE, etc. and international organizations such as ICA, ILO, NICD etc.
- Fluency in written and spoken English and Hindi